

**Terms of reference: WASH Consultancy for short-term technical support to the “Basic needs, Economic Recovery, Economic Inclusion” team**

<b>Title</b>	Distribution Toolkit Development & Technical WASH Support
<b>Humanity &amp; Inclusion program</b>	Social & Inclusion Division, BANEREI unit
<b>Objectives</b>	Contribute to the development of the Distribution Toolkit and provide ad-hoc technical support to HI WASH projects
<b>Duration</b>	8 days (2 days in June, 3 days in July, 3 days in August)
<b>Mission localisation</b>	Indifferent but preference for the European Time zone
<b>Request</b>	Social & Inclusion Division, BANEREI unit
<b>Starting date of the consultancy</b>	25 <sup>th</sup> June 2022
<b>Name of the contact person:</b>	Céline Trublin
<b>Selection process</b>	Call for tender
<b>Contract type</b>	Consultancy
<b>Address where to send applications</b>	s.hermon-duc@hi.org
<b>Application deadline</b>	20 <sup>th</sup> June 2022

## 1. CONTEXT

Humanity & Inclusion (HI) is a non-governmental organization with more than thirty years of experience, co-winner of the Nobel Peace Prize, winner of the Nansen Refugee Award of the United Nations High Commissioner for Refugees, and winner of the Conrad N. Hilton Humanitarian Award. Today, the organization supports people with disabilities and vulnerable populations in some 60 countries in emergency and development contexts.

The HI technical unit BaNEREI (Basic needs, Economic Recovery, Economic Inclusion) provides technical support to HI programs in the field with notably the view of reinforcing the field capacities in answering to emergencies related to WASH, Shelter and Food assistance. HI is looking for a WASH specialist to cover a short gap between the departure and arrival of a new WASH Specialist in order to provide technical support to programs designing or implementing WASH project and support the HI response to on set emergencies.

## 2. DESCRIPTION OF THE EXPECTED SERVICES

The beneficiary of this consultancy is the unit "Basic Needs, Economic Recover and Economic Inclusion" (BANEREI) belonging to the Social and Inclusion Division.

The purpose of this mission is to provide WASH technical support to the HI field program and HQ on WASH and more specifically to:

- Contribute to the development of the Distribution Toolkit with support from the Basic Needs Team intern and other Global Specialists
- Provide technical WASH input for concept notes or proposals
- Provide technical support to emergency response programming (draft/review assessment tools, assist with recruitment, provide briefings/inductions, provide technical guidance, etc.)
- Support the basic needs team on occasional tasks (tools, review of documents) connected to the HI basic needs response

**Results Expected & Deliverables:**

1. Weekly summary of support provided is sent to consultancy manager.
2. Technical content developed for the Distribution Toolkit.
  - a. Deliverable: Required input (technical guidance documents, training module content, etc) provided to the Basic Needs Team intern as they are completed.
3. Quality of WASH concept notes and proposals is ensured through providing technical feedback in a constructive and timely manner.
  - a. Deliverable: Required technical input provided as per the deadlines for each concept note/proposal.
4. Rapid onset and ongoing emergency response receive the required technical support to ensure timely and quality WASH interventions.
  - a. Deliverable: Technical support provided.
5. Occasional support and inputs on basic needs tools developed by the BaNEREI unit  
 Deliverable: Technical support provided + team meetings.

**4. PROFIL OF THE CONSULTANT**

	<b>Essentiel</b>	<b>Préférable</b>
<u>Qualifications</u>	Bachelor or Master Degree in a WASH related field (public health, health education, engineering, environmental studies, or a related field) or an equivalent training in a WASH related discipline	
<u>Experience</u>	At least 5 years experience in the implementation of WASH programmes in emergency contexts.	

<p><u>Competencies</u></p>	<ul style="list-style-type: none"> <li>• Knowledge and experience in WASH key concepts, standards, approaches in emergency contexts and integrated approaches (WASH in Education programs, WASH in Food Security, etc)</li> <li>• Experience in implementing inclusive approaches, specifically integrating disability, gender and age in WASH activities</li> <li>• Experience in developing concept notes and proposals for a range of donors.</li> <li>• Experience in the design, implementation and evaluation of hygiene promotion activities including hygiene kit distribution, hygiene behavior change, and menstrual hygiene management</li> <li>• Good knowledge of the design, implementation and evaluation of water and sanitation activities in emergencies and protracted crises. Knowledge or experience in market based approaches or human centered design is an advantage.</li> <li>• Good synthesis, analysis and writing skills.</li> </ul>	
<p><u>Interpersonal qualities</u></p>	<ul style="list-style-type: none"> <li>• Good communication skills and able to interact with people from different cultures</li> </ul>	
<p><u>Language</u></p>	<p>Ability to communicate (oral and written) in French and English (please note that English is the working language within the BaNEREI team).</p>	

#### 4. LOCATION, DURATION AND TIMING OF THE MISSION

- Start date: 25<sup>th</sup> June 2022
- End date of the assignment: 31<sup>st</sup> August 2022
- 8 days allocated the following way: 2 June, 3 days in July and 3 days in August. These days can be shifted according to the start date and based on the monthly workload.

- Place(s) of execution: remotely but a preference for places located in the European time zone.

## **5. HI CONTACT PERSONS**

In the execution of the service, the consultant will work closely with the BaNEREI basic needs team leader, based at the HI's headquarters in Lyon, and the team of basic needs specialists (Food assistance, Cash and economic recovery, etc.).

- Sarah Hermon Duc, Basic needs Specialist and Basic needs team leader
- Céline Trublin, BaNEREI manager

## **6. SUBMISSION**

The deadline for submission of the proposal is 20<sup>th</sup> June 2022.

The application should be sent by e-mail to [s.hermon-duc@hi.org](mailto:s.hermon-duc@hi.org) with the mention “WASH consultancy” in the email object.

Proposals should include the following elements:

- 1- A detailed and documented CV and cover letter
- 2- A detailed financial proposal with consultancy fees.

Proposals will be examined in accordance with HI's internal policies: they will be pre-selected on the basis of the conformity of the proposal and then selected on the basis of various criteria related to the expected expertise.